

TRANSFER STATION OPERATOR

CLASS NO. 2203

EEOC CATEGORY: Service-Maintenance

PAY GROUP: 12

FLSA: Non-Exempt

SUMMARY OF POSITION

Screens incoming solid waste materials to prevent unauthorized materials from entering the waste stream; operates hydraulic crane to move and compact solid waste; collects disposal fees; assists in directing the unloading of solid waste materials; and performs routine and preventive maintenance on departmental equipment.

ORGANIZATIONAL RELATIONSHIPS

1. Reports to: Transfer Station Supervisor and Environmental Health Director.
2. Directs: This is a non-supervisory position.
3. Other: Has contact with other county employees and the general public.

EXAMPLES OF WORK¹

Essential Duties

Screens incoming solid waste materials to prevent the deposit of unauthorized materials from entering the waste stream and from unacceptable materials entering the receiving landfill;

Directs the unloading of solid waste materials from the generator to the transfer trailer;

Operates hydraulic crane to move and compact solid waste into the transfer trailer;

Performs routine and preventive maintenance on departmental equipment, including changing oil, fixing flat tires, etc.;

Keeps the facilities and grounds neat and clean, including picking up scattered debris and mowing grass;

Measures solid waste loads to determine size, calculates and collects fees, and issues receipts; and

Assists in directing the unloading of solid waste materials from the generator to the transfer trailer.

¹ For the purpose of compliance with the Americans with Disabilities Act (ADA), this job description does not take into account potential reasonable accommodations.

Other Important Duties

Required to attend continuing education by law and/or by Transfer Station Supervisor and Environmental Health Director; and

Performs such other related duties as may be assigned.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of: local, state, and federal regulations relating to the operation of solid waste transfer stations; and standard mathematical procedures.

Skill/Ability to: operate, service, and maintain heavy equipment, applying safety standards to prevent hazards; understand and follow instructions; measure and determine sizes of objects; perform basic mathematical calculations; understand and follow instructions; tolerate outside working conditions, including exposure to adverse weather conditions; and establish and maintain effective working relationships with co-workers and the general public.

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT²

Ability to lift 10-25 pounds frequently and 25-50 pounds occasionally;

Frequent reaching with arms, bending, twisting, standing, walking, stooping, and climbing stairs; and

Constant sitting and/or use of computer and office equipment.

ACCEPTABLE EXPERIENCE AND TRAINING

High school diploma, or its equivalent;

Or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

CERTIFICATES AND LICENSES REQUIRED

Able to obtain Class C Solid Waste certification from the Texas Natural Resource Conservation Commission and renew certification, as required by law.

² Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job.